

**PLAN!
PREPARE!
PRACTICE!
PRESENT!**

This page will help you plan your presentation. When you are in front of an audience, it is important to **plan** what you are going to say. Follow these guidelines to **prepare** your speech. Think about keeping your listeners interested as you choose what to say. All successful presenters **practice** their speeches. Try practicing in front of a friend/relative/pet/stuffed animal/mirror. Remember to use good eye contact and a loud, clear voice when you **present!** Demonstrate your invention, and make sure your audience can see what you are doing. You may need additional paper to complete this assignment.

The name of my invention is _____

This was my problem. (Tell your story.) _____

I solved this problem by _____

This is how my invention works. (Explain and demonstrate.) _____

It improves or changes life because _____
